

Plaza Room Set-Up Diagram

Please complete and return to Stonehouse at least 10 days prior to event.

NAME _____

DATE OF EVENT _____ TIME _____ CONTRACT _____

- Draw a circle, for circle tables, with the number of chairs at each table in the circle. Ex. **10**
- Draw a rectangle, for rectangle tables, with chairs in the rectangle. Ex. **8**
- Place the shapes where you'd like the tables and chairs set-up in the room.

