

LONG REACH COMMUNITY ASSOCIATION

BOARD MEETING MINUTES

April 21, 2020

CALL TO ORDER

The regular meeting of the Long Reach Board of Directors was called to order by Nina Basu, at 7:33 pm Tuesday, April 21, 2020 and was held virtually via Zoom and phone. Other members present were Reginald Avery, Ed Coleman, Josh Friedman, and David Wissing. Also present were Janet Evans, CA Council Rep, Tina Addo, Executive Director, and Anne Kulesza, Board Secretary.

APPROVAL OF AGENDA AND APRIL 14, 2020 MINUTES

The agenda and the April 14, 2020 minutes were approved by consensus.

COMMITTEE REPORTS

- Election Committee- Basu stated that absentee ballots are currently being received at Stonehouse. She mentioned that the committee received advice of counsel on several issues. The committee and Board unanimously agreed to have staff validate and perform the vote count, with a virtual option to view the process.

Basu expressed the need to perform a thorough review of the LRCA By-laws in a thoughtful way after the election but proposed that verbiage be added now to accommodate an election during the State of Emergency. Basu moved to amend the LRCA By-laws with the language in the amendment recommended by council. "Notwithstanding anything to the contrary herein, in the event of a State of Emergency declared by the President of the United States or Governor of Maryland that includes and remains in effect as of, or not less than [15/30] days prior to the date of, the annual meeting and election, the Board of Directors, in its sole discretion, may: (i) postpone the annual meeting to a date no more than 30 days after the State of Emergency ends, (ii) authorize the members to vote by mail for the election of directors, which, for the avoidance of doubt, the candidates receiving the largest number of votes by mail shall be declared winners of that election, or (iii) determine that the annual meeting shall not be held at any place, but instead held solely by means of remote communication. Coleman seconded the motion, which failed by a vote of 1-4-0.

The Board discussed changes to the annual meeting date. Avery motioned that based on the ongoing emergency, Long Reach Community Association is going to postpone the annual meeting for up to a period of 120 days. Coleman seconded. Approved 4-0-0. Note: Friedman briefly stepped away from meeting and was not present during the vote.

CHAIRPERSON'S COMMENTS

Basu mentioned that it was nice to see everyone virtually.

BOARD COMMENTS

Coleman had no comments.

Wissing had no comments.

Avery stated that in May, he will become Chair of Howard County's Commission on Aging.

CA COUNCIL REPRESENTATIVE'S REPORT

Evans stated that Columbia Association (CA) is making modifications to its capital budget. At the next CA Board of Directors meeting on April 23, 2020, the Board will be discussing and voting on CA staff recommendations, which include changes to the villages' excess cash reserves and assessment share.

ADMINISTRATOR'S REPORT

Addo provided report in writing, which is attached to the original minutes.

FY20 YEAR END/FY21 BUDGET

Basu provided an overview of LRCA revenue streams. Addo explained the expense assumptions used for budget purposes. The Board agreed to discuss budgetary issues after the CA Board votes on any financial changes that may impact villages.

Coleman suggested creating a budget that reflects the worst-case scenario for revenue loss due to a reduction in the CA assessment share, and rental and program income. Basu requested a cash statement to better analyze LRCA's financial position for FY21 budget planning.

Coleman recommended using a different platform, one that may have enhanced security features, for virtual meetings in which the Board goes into an executive session.

ADJOURNMENT

The meeting was adjourned at 8:46 pm.

Nina Basu, Chair

Anne Kulesza, Board Secretary